

	<b>Waunakee Public Library</b>	
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The purpose of this policy is to ensure appropriate use of Wi-Fi Hotspots.

### About the Wi-Fi Hotspot

The Wi-Fi Hotspots made available from Waunakee Public Library can be checked out and used to connect a device (lap top, cellphone, tablet, etc...) to the internet. The hotspots will work in any area in the United States where there is Verizon cell phone coverage. Hotspots should not be used outside of the United States. Any extra charges incurred by doing so will be applied to the patron's account.

### Checkout

Any patron 18 and over, with a library card in good standing (no fines over \$20.00 or any lost items) may check out a hotspot. Hotspots must be checked out in person at Waunakee Library. They can be borrowed for 7 days, with no renewals. Waunakee Library has the ability to turn off and deactivate hotspots that are not returned by their due date.

Be advised that the hotspots are an open wireless connection and the library is not responsible for information accessed using this device or for personal information shared over the Internet. Hotspot users are encouraged to follow safe internet practices. Hotspot users should refrain from online activity that violates federal, state, or local laws.

### Usage

Regular internet surfing and website use requires less data than streaming music and videos. Once a hotspot uses 25 GB of data, it is still possible to use Wi-Fi, but the connection will slow down. Streaming is not a satisfying option once the monthly data reaches 25 GB.

### Return

Hotspots must be returned during open hours, directly to a staff member, at one of Waunakee Library's circulation desks. They may not be returned to the book drop or to any other library. All components of the hotspots must be returned before the item is checked in.

Do not attempt to clean or make repairs, adjustments or alterations of any kind to a library hotspot.

### Holds

Holds for hotspots can be placed with a librarian, in person or over the phone at 608-849-4217.

## Fines and Replacement Costs

Fines for overdue Wi-Fi hotspots are \$.50 per day. Patrons are responsible for loss or damage to a hotspot and any of its contents. If a hotspot is lost or damaged, please contact Waunakee Public Library immediately. The replacement fee for a hotspot and its accessories is \$100, which will be charged to your library account.

## Information Tracked

Your information is not tracked by the library or the service provider.

## Filtering

Internet content filtering is not provided through Waunakee Public Library hotspots. Parents/Guardians are responsible for monitoring what their children access via the hotspot.