**Waunakee Public Library Board**

**Minutes of April 8, 2016 – 7:45 a.m.**

**Library Programming Room**

**Members present:** Jean Elvekrog, Mike Ricker, Geoff Vine, Kristan Collins

**Members not present:** Annie Ballweg, Cindy Turner, Gary Herzberg, Susan Hedrick (director)

**Call to order:** Jean Elvekrog, president, called the meeting to order at 7:45 AM.

**Consent Agenda**

**Approval of minutes:** Minutes of the March 12, 2016 Library Board Meeting

**Financial Report:**  Bills submitted, 220 fund revenues, budget update

**Geoff moved and Kristan seconded a motion to accept the Consent Agenda items. Carried.**

**Public comment:** No visitors from the public were in attendance the meeting.

**Director’s report:** In Susan’s absence, the Board discussed the upcoming STEM Day event to be held on April 9, 2016 at Tormach.

Plans were made for the volunteer appreciation breakfast. The schedule is Friday, May 20, at 8:30. Board members were encouraged to attend to support the volunteers.

It was noted that, as part of National Library Week, Tuesday April 12 is National Library Workers Day.

**Cindy moved and Mike seconded a motion to buy $25 gift certificates to be presented to each library staff member with a note thanking them for their service. This will be paid from the 220 fund. Carried.**

**Old Business**

**Core Building Committee update:** Geoff updated the Board on progress of the Building Committee. The Village is still negotiating with the owner of the Alloy site.

**Capital campaign update:** Jean told the Board that only two interviews remain. Then McDonald Schaeffer will prepare their report and present the results.

**Marketing Plan:** Mike reported that the long Powerpoint is ready to play on a loop at the STEM Day event. Next step is to adapt the message to the Library web site.

**New Business**

**Report on Strategic Play Goal #3:** Susan’s report on Goal #3 was reviewed.

**Local Annual Report:** The Annual Report was discussed. It was determined that the report should be displayed at various places around Waunakee so people can see what they are getting for their investment in the Library.

**Adjourn:** At 8:40 AM Geoff moved and Kristan seconded a motion that the meeting be adjourned. Carried.

**Next meeting:**

Regularly scheduled meeting of the Library Board: Friday, May 13, 2016. 7:45 AM

**Respectfully submitted,** Mike Ricker, Trustee and Secretary