

**Waunakee Public Library  
Library Board Meeting  
Library Programming Room  
Friday, November 16, 2018 7:45 AM**

Agendas may change prior to the commencement of the meeting. Please check the posting board at the entrance to the library.

- I. Call to order:
- II. Roll call: Annie Ballweg, Jean Elvekrog, Kathy Grosskopf, Erin Moran, Mike Ricker, Cindy Turner, Geoff Vine, Erick Plumb. Introduction of guests.
- III. Consent agenda
  - A. Approval of minutes from October 12, 2018 meeting
  - B. Approval of monthly expenditures
  - C. Financial Reports, including *Forever Fund* and 220 Account
- IV. Public Comment
- V. Director's Report, incl. updates on 2019 budget library
- VI. Old Business
  - A. Construction Committee Report: Geoff Vine
  - B. Capital Campaign Committee Report, incl. mailing: Annie Ballweg
  - C. Communications Committee Report: Mike Ricker
- VII. New Business
  - A. Discuss and approve resolution to transfer current building to Village
- VIII. Adjourn

**Next Library Board meeting:** Friday, December 21, 2018 at 7:45 AM---program room

Notice is hereby given that the Village Board may attend this meeting. No action will be taken by the Village Board at this meeting.

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or form should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin.

**Waunakee Public Library**

**Library Board Meeting**

**Friday, October 12, 2018**

**7:45 AM**

**Library Programming Room**

- I. **Call to order:** Jean called the meeting to order at 7:45 AM
- II. **Roll Call:**
  - A. **Roll call:** Present: Jean Elvekrog, Kathy Grosskopf, Erin Moran, Mike Ricker, Annie Ballweg, Geoff Vine and Erick Plumb, Director  
Absent: Cindy Turner
  - B. **Guest:** Todd Schmidt
- III. **Approval of consent agenda-** Mike moved, Annie seconded, Passed.
- IV. **Public comment:** none
- V. **Library Director's Report:** Angela Hircock has started as Teen/Young Adult Librarian. She has scheduled office hours to allow teens to come in and tell her what services they would like to see.  
The budget process continues. The financial plan designed to prepare for the new library is being executed as planned.  
Programs are continuing to be executed well. A new innovation planned is Storytime @ the Airport
- VI. **Old Business**
  - A. **Construction Committee Report: Geoff Vine**  
The stone layer is in place in the parking lot with asphalt to follow. Steel is up and concrete is being poured for the floors. Framing has started for outside walls. The projected availability date of 7/1/2019 is still in place. The RFP process has started for the move from the old library.
  - B. **Capital Campaign Committee: Annie Ballweg**  
No update.
  - C. **Communication Committee Report: Mike Ricker**  
Final plans for the information session at the new library site were discussed.
- VII. **New business**
  - A. **2019 Operating Budget- Erick Plumb**  
Erick had discussed this in the Director's Report
  - B. **Discuss Year-End Appeal Mailing – Annie Ballweg**  
Annie described the approach and rationale for the end of year campaign.
- VIII. **Adjourn:** Jean moved, Kathy seconded, passed. The meeting was adjourned at 8:10 AM.

*Next Library Board Meeting: Friday, November 16, 2018 at 7:45 AM at WPL Programming Room.*

Respectfully submitted, Mike Ricker, Trustee and Acting Secretary

## October 2018 Bills

Account	Vender	Amount
100-551400-290 -Leased Items		
	Gordon Flesch	
	<b>Total</b>	<b>0.00</b>
100-551400-292 -Maintenance Contracts		
	SCLS	
	<b>Total</b>	<b>0.00</b>
100-551400-311 – Postage		
	Elvekrog reimbursement	
	Post Office	105.06
	<b>Total</b>	<b>105.06</b>
100-551400-320 - Pubs/Subs/Dues		
	WILS	
	ALA	
	Amazon Prime	
	<b>Total</b>	<b>0.00</b>
100-551400-330-Library Travel/Training		
	Buzzard Billy's	62.94
	Three River Lodge	53.31
	Cuco's welcome lunch	69.32
	UW-Extension: Power Up Conference	300.00
	Bibliovations demos	28.07
	WLA Conference	414.79
	<b>Total</b>	<b>928.43</b>
100-551400-340 - Programs		
	Ace	
	Amazon	18.99
	Piggly Wiggly	34.34
	Dollar Tree	
	Costco	24.16
	Tom Thomas aviation program	50.00
	Rhonda Stevens genealogy program	50.00
	Chad Lewis paranormal program	175.00
	Cherie St Cyr adult program	75.00
	Huma Siddiqui Spice box program	155.00
	Scott Mellor (Adult program)	150.00
	Waunakee Rental	193.00
	Leslie Bellias (adult program)	150.00
	YuHang Li (adult program)	150.00
	Target	4.38
	<b>Total</b>	<b>1,229.87</b>
100-551400-341 - Equipment		
	Amazon	
	Office depot	
	<b>Total</b>	<b>0.00</b>
100-551400-380 – Adult Books		
	Recorded Books	139.97
	Amazon	109.28
	Barnes & Noble	83.94
	Baker & Taylor	3,202.21
	Waunakee High School yearbook	55.00

	Penguin Random House	30.00
	Waunakee Tribune	116.66
	<b>Total</b>	<b>3,737.06</b>
100-551400-381 – Juvenile Books		
	Amazon	5.56
	Baker & Taylor	1,607.08
	Penworthy	
	<b>Total</b>	<b>1,612.64</b>
100-551400-383 – Serial Subscriptions		
	Rivistas	
	<b>Total</b>	<b>0.00</b>
100-551400-384 - Digital Materials & Computer Software		
	CDW-G (Adobe cloud suite)	
	Verizon -Hotspots	120.03
	Findaway (launchpads)	
	Kaspersky anti-virus for self-check	
	Demco	
	Amazon (e-books)	7.99
	Barnes & Noble (e-books)	
	TBS faxing/scan service	59.14
	<b>Total</b>	<b>187.16</b>
100-551400-385 – Kit Supplies		
	Amazon	63.00
	Walmart	
	Lakeshore	
	<b>Total</b>	<b>63.00</b>
100-551400-386 – Audio Materials		
	Penguin	67.50
	Amazon	-0.11
	Findaway (Playaways)	63.99
	Books on Tape	
	Recorded Books	1,575.66
	Midwest tape	280.80
	<b>Total</b>	<b>1,987.84</b>
100-551400-387 – Videos		
	Amazon	499.36
	Midwest Tape	218.08
	<b>Total</b>	<b>717.44</b>
100-551400-390 - Other (Supplies)		
	SCLS	
	Amazon	
	Demco	100.36
	Medical Environmental Recovery Inc	
	Piggly	
	Office depot	
	Office Max	
	<b>Total</b>	<b>100.36</b>
100-551400-392 - Public Relations		
	GotPrint	2,309.42
	<b>Total</b>	<b>2,309.42</b>

101-551401-210 - Building Services		
	Coverall	1,416.93
	ADC Lock and Key	85.00
	Plunketts Pest control	
	Julies Carpet Cleaning	245.00
	ServiceMaster	
	<b>Total</b>	<b>1,746.93</b>
101-551401-390 - Building Other		
	<b>Total</b>	<b>0.00</b>
430-551400-810 - Equipment Replacement		
	SCLS	
	Amazon	
	<b>Total</b>	<b>0.00</b>
470-551400-217 - Security Systems		
	Pyramid Telephone and Security	323.40
	<b>Total</b>	<b>323.40</b>
470-551400-215 - BLD Architect		
	OPN	
220-46740011- Special Revenue Fund		
	<b>Grand Total</b>	<b>15,048.61</b>

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**VILLAGE OF WAUNAKEE**  
**REVENUES AND EXPENDITURES COMPARED TO BUDGET**  
**FOR 10 MONTHS ENDING OCTOBER 31, 2018**

**GENERAL FUND**

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-43740020	\$0.00	\$167,147.00	\$160,046.00	(\$7,101.00)	104.44%
100-43740091	\$0.00	\$1,106.00	\$0.00	(\$1,106.00)	100.00%
100-48540070	\$0.00	\$11,244.51	\$0.00	(\$11,244.51)	100.00%
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$179,497.51</b>	<b>\$160,046.00</b>	<b>(\$19,451.51)</b>	<b>112.15%</b>

**TOTAL FUND REVENUES**

100-551400-110	\$21,942.89	\$209,955.42	\$251,806.00	\$41,850.58	83.38%
100-551400-120	\$21,709.43	\$228,490.03	\$282,882.00	\$54,391.97	80.77%
100-551400-121	\$0.00	\$33.77	\$0.00	(\$33.77)	100.00%
100-551400-130	\$3,174.84	\$31,890.84	\$40,903.00	\$9,012.16	77.97%
100-551400-131	\$2,420.64	\$24,228.63	\$29,585.00	\$5,356.37	81.89%
100-551400-132	\$9,161.03	\$95,011.03	\$96,775.00	\$1,763.97	98.18%
100-551400-133	\$37.58	\$394.79	\$349.00	(\$45.79)	113.12%
100-551400-134	\$666.10	\$7,154.49	\$9,026.00	\$1,871.51	79.27%
100-551400-217	\$323.40	\$323.40	\$325.00	\$1.60	99.51%
100-551400-219	\$0.00	\$45,612.47	\$45,527.00	(\$85.47)	100.19%
100-551400-225	\$545.71	\$4,984.78	\$6,384.00	\$1,399.22	78.08%
100-551400-290	\$0.00	\$535.47	\$4,596.00	\$4,060.53	11.65%
100-551400-292	\$383.02	\$645.37	\$2,400.00	\$1,754.63	26.89%
100-551400-311	\$65.66	\$827.60	\$1,250.00	\$422.40	66.21%
100-551400-320	\$42.00	\$3,120.51	\$2,225.00	(\$895.51)	140.25%
100-551400-330	\$274.01	\$2,237.55	\$5,320.00	\$3,082.45	42.06%
100-551400-340	\$1,254.50	\$13,170.89	\$10,600.00	(\$2,570.89)	124.25%
100-551400-341	\$50.38	\$3,290.14	\$4,000.00	\$709.86	82.25%
100-551400-380	\$2,067.24	\$22,483.52	\$36,300.00	\$13,816.48	61.94%
100-551400-381	\$832.46	\$15,389.81	\$18,750.00	\$3,360.19	82.08%
100-551400-383	\$0.00	\$8,199.31	\$13,750.00	\$5,550.69	59.63%
<b>TOTAL FUND REVENUES</b>	<b>\$0.00</b>	<b>\$179,497.51</b>	<b>\$160,046.00</b>	<b>(\$19,451.51)</b>	<b>112.15%</b>

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**GENERAL FUND**

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET
100-551400-384	\$190.02	\$12,269.67	\$10,340.00	(\$1,929.67)	118.66%
100-551400-385	\$56.48	\$1,618.80	\$3,000.00	\$1,381.20	53.96%
100-551400-386	\$559.26	\$5,101.98	\$10,500.00	\$5,398.02	48.59%
100-551400-387	\$569.73	\$8,109.03	\$8,500.00	\$390.97	95.40%
100-551400-390	\$285.22	\$9,451.59	\$11,412.00	\$1,960.41	82.82%
100-551400-391	\$49.00	\$49.00	\$0.00	(\$49.00)	100.00%
100-551400-392	\$0.00	\$34.00	\$3,475.00	\$3,441.00	0.98%
100-551401-110	\$0.00	\$563.04	\$0.00	(\$563.04)	100.00%
100-551401-130	\$0.00	\$41.88	\$0.00	(\$41.88)	100.00%
100-551401-131	\$0.00	\$37.74	\$0.00	(\$37.74)	100.00%
100-551401-132	\$0.00	\$246.25	\$0.00	(\$246.25)	100.00%
100-551401-133	\$0.00	\$0.93	\$0.00	(\$0.93)	100.00%
100-551401-134	\$0.00	\$18.42	\$0.00	(\$18.42)	100.00%
100-551401-210	\$1,661.93	\$16,426.83	\$21,900.00	\$5,473.17	75.01%
100-551401-220	\$1,058.68	\$9,527.77	\$12,000.00	\$2,472.23	79.40%
100-551401-221	\$30.11	\$1,372.27	\$2,460.00	\$1,087.73	55.78%
100-551401-350	\$6.49	\$168.90	\$1,688.00	\$1,519.10	10.01%
100-551401-390	\$0.00	\$167.80	\$350.00	\$182.20	47.94%
TOTAL	\$69,417.81	\$783,185.72	\$948,378.00	\$165,192.28	82.58%

**TOTAL FUND EXPENDITURES**

\$69,417.81	\$783,185.72	\$948,378.00	\$165,192.28	82.58%
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**NET REVENUES OVER EXPENDITURES**

(\$69,417.81)	(\$603,688.21)	(\$788,332.00)	(\$184,643.79)	76.58%
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VILLAGE OF WAUNAKEE  
 REVENUES AND EXPENDITURES COMPARED TO BUDGET  
 FOR 10 MONTHS ENDING OCTOBER 31, 2018

**LIBRARY SPECIAL REVENUE FUND**

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET
220-46740011	\$582.12	\$8,849.08	\$14,700.00	\$5,850.92	60.20%
220-46740014	\$183.32	\$1,834.49	\$1,300.00	(\$534.49)	141.11%
220-48140001	\$53.00	\$169.00	\$225.00	\$66.00	75.11%
220-48540070	\$0.00	\$614.09	\$0.00	(\$614.09)	100.00%
<b>TOTAL</b>	<b>\$818.44</b>	<b>\$11,466.66</b>	<b>\$16,225.00</b>	<b>\$4,758.34</b>	<b>70.67%</b>
<b>TOTAL FUND REVENUES</b>	<b>\$818.44</b>	<b>\$11,466.66</b>	<b>\$16,225.00</b>	<b>\$4,758.34</b>	<b>70.67%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>\$818.44</b>	<b>\$11,466.66</b>	<b>\$16,225.00</b>	<b>\$4,758.34</b>	<b>70.67%</b>

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VILLAGE OF WAUNAKEE  
TRIAL BALANCE  
FOR 10 MONTHS ENDING OCTOBER 31, 2018

	YTD ACTUAL	YTD BUDGET
220-111110 COMMINGLED CASH	\$36,610.17	\$0.00
220-11210 LIBRARY SPECIAL REVENUE CASH	\$0.00	\$0.00
220-11501 CD INVESTMENTS	\$0.00	\$0.00
220-11580 LIBRARY CD 599001246	\$0.00	\$0.00
220-11581 LIBRARY CD 12359399	\$0.00	\$0.00
220-11582 LIBRARY CD 5006134353	\$0.00	\$0.00
220-11583 LIBRARY MONEY MARKET	\$0.00	\$0.00
220-11584 LIBRARY T-BILL	\$0.00	\$0.00
220-11585 CD cert 791962692	\$0.00	\$0.00
220-11800 PETTY CASH - LIBRARY	\$0.00	\$0.00
220-11801 CASH ON HAND	\$0.00	\$0.00
220-13300 ACCRUED INTEREST RECEIVABLE	\$685.30	\$0.00
220-21100 MISC ACCOUNTS PAYABLE	\$0.00	\$0.00
220-21219 ACCOUNTS PAYABLE SYSTEM	\$0.00	\$0.00
220-21999 P/R ALLOCATED TO OTHER FUNDS	\$0.00	\$0.00
220-34220 DESIGNATED - CARBERRY FUND	\$0.00	\$0.00
220-34221 DESIGNATED - SCHUBERT FUND	\$0.00	\$0.00
220-34300 FUND BALANCE	\$540.00	\$0.00
220-43740091 SOUTH CENTRAL LIBRARY AID	\$124,244.26	\$0.00
220-46740011 PUBLIC CHARGES	\$0.00	\$0.00
220-46740012 BOOK SALES	\$8,849.08	\$14,700.00
220-46740013 DAMAGED BOOKS	\$0.00	\$0.00
220-46740014 PHOTOCOPIES	\$0.00	\$0.00
220-48040010 MISCELLANEOUS REVENUE	\$1,834.49	\$1,300.00
220-48140001 INTEREST INCOME	\$0.00	\$0.00
220-48340001 PROPERTY SALES	\$169.00	\$225.00
220-48540070 DONATIONS	\$0.00	\$0.00
	\$614.09	\$0.00

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VILLAGE OF WAUNAKEE  
 REVENUES AND EXPENDITURES COMPARED TO BUDGET  
 FOR 10 MONTHS ENDING OCTOBER 31, 2018

**EQUIPMENT REPLACEMENT**

	Current	YTD	BUDGET AMOUNT	VARIANCE	% OF BUDGET
430-551400-810 LIBRARY EQUIPMENT	\$0.00	\$4,446.80	\$3,000.00	(\$1,446.80)	148.23%
TOTAL	\$0.00	\$4,446.80	\$3,000.00	(\$1,446.80)	148.23%
<b>TOTAL FUND EXPENDITURES</b>	\$0.00	\$4,446.80	\$3,000.00	(\$1,446.80)	148.23%
<b>NET REVENUES OVER EXPENDITURES</b>	\$0.00	(\$4,446.80)	(\$3,000.00)	\$1,446.80	148.23%



**1030243: Waunakee Library Forever Fund**

**9/1/2018 To 9/30/2018**

**Balance**

Beginning Balance 270,142.07

**Contributions/Gifts**

Contributions\* 0.00

*\*Contribution totals include net gift amounts for credit card gifts. Each credit card gift is assessed a merchant processing fee by the donor's credit card company of approximately 4%.*

Transfers In 0.00

**0.00**

**Portfolio Gains (Losses)**

Investment Results, Net Of Fees 1,089.70

**1,089.70**

**Grants/Distributions**

Grants/Distributions 0.00

Transfers Out 0.00

MCF Support (225.12)

**(225.12)**

**Ending Balance**

**\$271,006.65**

**Cash Available for Grants as of 9/30/2018**

**\$0.00**

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**WAUNAKEE PUBLIC LIBRARY MONTHLY ACTIVITY REPORT**

October 2018

	2018			2017		% Change	% Change	YTD
	October	Prev Month	Yr-to-date	October	Yr-to-date	Prev Month	Prev Year	% Change
# of Days Library was open	27	24	258	26	257	12.5%	N/A	N/A
<b>CIRCULATION</b>								
Physical circulation	19,575	18,995	206,431	18,447	197,081	3.1%	6.1%	4.7%
Digital circulation	2,374	2,145	21,344	1,588	17,468	10.7%	49.5%	22.2%
Library Total	21,949	21,140	227,775	20,035	214,549	3.8%	9.6%	6.2%
<i>Per Day library was open</i>	813	881	883	771	835	-7.7%	5.5%	5.8%
Average of Deforest, Monona and	28,748	28,169	300,153	27,918	297,315	2.1%	3.0%	1.0%
<b>By Category</b>								
Books								
Juvenile Fiction	1,995	2,229	24,178	1,807	21,396	-10.5%	10.4%	13.0%
Juvenile Non-Fiction	1,060	1,232	13,799	812	11,398	-14.0%	30.5%	21.1%
Easy Readers	1,185	1,209	12,753	1,377	12,584	-2.0%	-13.9%	1.3%
Picture books	3,507	3,313	35,057	3,045	29,802	5.9%	15.2%	17.6%
Total Juvenile	7,747	7,983	85,787	7,041	75,180	-3.0%	10.0%	14.1%
Young Adult	482	517	7,190	498	6,515	-6.8%	-3.2%	10.4%
Adult Fiction	2,316	2,111	22,895	2,129	22,649	9.7%	8.8%	1.1%
Adult non-Fiction	2,096	1,834	20,427	2,441	25,656	14.3%	-14.1%	-20.4%
Large print	505	383	4,279	336	3,947	31.9%	50.3%	8.4%
Adult Paperbacks	210	217	2,703	207	2,517	-3.2%	1.4%	7.4%
Total Adult	5,127	4,545	50,304	5,113	54,769	12.8%	0.3%	-8.2%
Magazines	346	414	4,249	434	4,961	-16.4%	-20.3%	-14.4%
Audio	1,497	1,454	13,143	1,819	15,646	3.0%	-17.7%	-16.0%
DVD and video	3,228	3,049	33,582	3,126	32,753	5.9%	3.3%	2.5%
Software	23	32	245	26	350	-28.1%	-11.5%	-30.0%
Kits	984	850	10,378	903	11,727	15.8%	9.0%	-11.5%
Electric Resources	0	0	0	0	0	N/A	N/A	N/A
E-reader, laptops, equipment	64	55	687	61	756	16.4%	4.9%	-9.1%
E-books	2,374	2,145	21,344	2,016	17,896	10.7%	17.8%	19.3%
% of total circulation	10.8%	10.1%	9.4%	10.1%	8.3%	6.6%	7.5%	N/A
<b>PROGRAMS</b>								
Children								
Number	36	31	308	28	295	16.1%	28.6%	4.4%
Attendance	1,218	949	12,706	652	13,358	28.3%	86.8%	-4.9%
Young adult								
Number	4	3	31	2	30	33.3%	100.0%	3.3%
Attendance	10	7	134	14	199	42.9%	-28.6%	-32.7%
Adult								
Number	9	8	90	6	57	12.5%	50.0%	57.9%
Attendance	75	90	1,191	41	1,689	-16.7%	82.9%	-29.5%
# OF USES OF PUBLIC COMPUTERS *	6,337	5,608	52,606	4,067	53,233	13.0%	55.8%	-1.2%
# OF VISITORS TO LIBRARY	13,392	11,345	132,481	11,999	127,299	18.0%	11.6%	4.1%

**Library Activity Report**  
**Erick Plumb**  
**November 2018**

Work on the new building continues with the south parking lot being prepared and paved, exterior wall framing continuing, and flooring poured. We remain on pace for a July 2019 completion date, with a tentative August 1 Opening date. Geoff Vine will brief the Village Board on the status of the project budget and construction progress at the November 19 meeting.

The slightly later planned opening date will slightly affect our operating budget. Originally, we planned on a June 1 start date for our new Building Maintenance Supervisor; we now are budgeting for a July 1 start date. Additionally, the cleaning staff, the Building supervisors, would start when we open. In all, the later opening saves over \$6,000 in personnel costs, offset slightly by having to pay our current cleaning company for an additional month.

We had over 40 people attend a Community "Field Trip" to the construction site on October 19, despite drizzly, cold weather. We look forward to other such visits after the new year when work on the interior progresses.

Angela Hircock, our new Teen librarian, is already holding weekly programs for teens after school on Tuesdays. Plan to see a dramatic increase in programs for older grades in the coming months.

The Friends of Library's annual Book Sale and Craft Fair will be held at the Intermediate School on Saturday, November 17. Please join us and support the Friends in their largest fundraising event.

I attended the Wisconsin Library Association annual conference in La Crosse on October 23-25. Brittany Gitzlaff, Courtney Cosgriff, and Emily Harkins also attended the conference from our library. I attended WLA's Finance Committee meeting, then spent two days in programs. The program that resonated with me the most was a program on strategic planning called, "The One-page Strategic Plan." Trustees that have served on this board for a longer period may recall that we are at the end of our current strategic plan, 2014-18, and also that the current plan is over twenty pages long. I propose that we begin the next strategic plan process in late 2019 and that the next plan be simpler, and, by virtue of its brevity, be a plan that staff, Board, and the public would consult actively.

**Youth Services Report by Brittany**

October was definitely a month for continuing education. I was able to attend a Youth Services Early Literacy meeting with other librarians in SCLS and presented as well about how I structure my baby storytimes and other ways we're welcoming our littlest patrons to the library. I also attended the WLA conference for two days. I attended informational and inspirational sessions like "Unexpected Partnerships," "Great Library Teams," "Virtual Library Cards," and "Social Justice Work and Staff Engagement." I learned in "Virtual Library Cards" ways that libraries are making their digital resources available to students without needing to give them a physical library card. In the "Social Justice Work"



session much of the conversation revolved around how our choices and decisions as professionals have political consequences and how to make those connections to our work. Despite all of this, the most exciting thing to take place this month was the start of our new librarian, Angela! She has been a natural fit within the staff and has jumped right into trying to meet the teens and make connections. She is offering weekly "Office Hours" for teens to stop in for a snack and a chance to meet her and let her know what types of programs they'd like to attend. She has reached out to the schools and is sharing programming information and offering to attend book clubs and other events in hopes of making an impression. She is keeping our regular teen programs and adding new, original programs as well.

### Adult Services Report by Courtney

In October, I hosted 1 programs. I attended the Waunakee Memory Café to give Music & Memory information to a couple interested people. I have since made a playlist for a couple. I also attended a meeting at the Senior Center concerning a Music & Memory Matinee next summer. I attended the new library "sneak peek." I finalized and submitted Horizons information for the December issue. I gathered feedback and numbers from the All Around Town participants. All participants said it went well and would participate next year. I attended the WLA conference for 2 days.

### All Around Town Usage in September

Business	Times Discount Used	Participate next year?
Sapphire Yoga	2	Yes
Ecco Salon	20+	Yes
Milios	21	Yes
Guilty Café	64	Yes
Hometown Pharmacy	10	Yes
WanaBike	5	Yes
Waunakee Furniture	5	Yes
Rocky Rococo	10	Yes
Drumlin Ridge Winery	7	Yes
Lake Life Co	5	Yes
Mill House Quilts	3	Yes
MNM's CoffeeHouse	60	Yes
Papa Murphys	30	Yes
WaunaBowl	2	Yes
Wisconsin Candle Co	26	Yes
Zoes Pizza	10	Yes
Mr. Brews Taphouse	26	Yes
Lone Girl	104	Yes
Red Barn Company	10	Yes
Anytime Fitness	2	Yes
Piggly Wiggly	No response	No response

**Total**

**422+**

Erick's Meetings and Appearances this month

- Thyse Door wall & History Hall design review, October 1
- Rotary Board of Directors, October 2
- Department Head budget review, October 9
- Village Board budget presentation, October 15
- OPN's Mindy Sorg re: furniture selection, October 10 and 26
- Vogel Bros. construction meeting, October 2, 16, and 30
- Village Management meeting, October 2
- Rotary, October 4 and 11
- New Library public site visit, October 19
- Sue Manske re: library landscaping design, October 19
- Wisconsin Library Association Finance Committee, La Crosse, October 23
- Wisconsin Library Association Conference, La Crosse, October 24-25
- Library project budget review with Geoff Vine, Todd Schmidt, Renee Meinholz and Chris Zellner, October 30



**Engaging Minds.  
Connecting Community.**

**A  
CAMPAIGN FOR THE  
New Waunakee Public Library**



**Waunakee Public Library**  
201 N. Madison Street  
Waunakee, WI 53597

Opening Summer 2019



May 21, 2018



July 27, 2018



October 23, 2018



Dear Waunakee community member,

Waunakee Community Foundation, Inc.  
New Library Fund  
P.O. Box 62  
Waunakee, WI 53597

When the new Waunakee Public Library opens its doors in Summer 2019, you will find something for everyone - flexible meeting spaces filled with lots of natural light, designated areas for children and teens, a technology hub, fireplaces, a coffee station, outdoor terrace and patio, private study rooms, and more!

If you have already donated to our capital campaign, and helped us raise a little over \$1,550,000--THANK YOU! If you haven't had the opportunity yet, please consider helping us reach our stretch goal of \$1,600,000 by the end of 2018. You can donate online at [waunakeepubliclibrary.com/donate](http://waunakeepubliclibrary.com/donate), mail a check payable to the Waunakee Community Foundation - New Library Fund to the return address listed above, or deliver your gift to the public library. All donations of \$1,000.00 or more will be recognized on the donor wall in the lobby of the new building.

Thank you for considering to support a resource that will serve the community for generations to come.

Erick Plumb  
Library Director

Jean Elvekrog  
Library Board President



**RESOLUTION NO. \_\_\_\_\_**

**WAUNAKEE LIBRARY BOARD**

**Resolution Clarifying Control over  
Existing Library Property and Building at 710 South Street**

RECITALS

- A. The Waunakee Public Library is currently located at 710 South Street. The land upon which the library building is located and the building itself are owned by the Village of Waunakee (the "Village").
- B. It is anticipated that a new Waunakee Public Library will be opened at a new location at 201 North Madison Street (the "Property") in 2019.
- C. The Village expended funds acquiring the Property and preparing the Property for the construction of the new library building, and will provide additional funds to assist in the construction of the new library building.

NOW, THEREFORE, finding it to be in the public interest, the Waunakee Library Board RESOLVES as follows:

- 1. The representations and recitations set forth in Recitals are material to this Resolution and are hereby incorporated into and made a part of this Resolution as though they were fully set forth in this paragraph.
- 2. As a point of clarification, the Waunakee Village Board shall have exclusive charge, control, and custody over the library building at 710 South Street and the property upon which the library building at 710 South Street is located, including, but not limited to, the authority to convey or lease the building and/or property and determine how the proceeds of such conveyance or lease shall be used.

*The foregoing resolution was duly adopted by the Waunakee Library Board at a meeting held on November 16, 2018.*

APPROVED:

\_\_\_\_\_  
Jean Elvekrog, Library Board President

\_\_\_\_\_  
\_\_\_\_\_, Clerk