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Library

1. The Library Director or his/her designee shall have discretion to close the Library in emergency situations depending on conditions; however, it is desired to keep the library open during regular operating hours.
2. At 8:00 a.m., if weather conditions are dangerous for travel, the decision could be made to delay the library's opening time or to close for the day. If no delay is relayed to staff via phone call or posted on the Library's Facebook page, they should assume a regular 9 a.m. open time.
3. Based on conditions, the Library Director or his or her designee may close the Library for the entire day. Should an employee choose not to work following a delayed opening they may only use vacation, personal holidays and/or unpaid leave (sick pay may not be used.)

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Library

Should inclement weather occur later in the day the Library Director or designee will make the determination to close the library early. Staff that are already at work or those whose shift has not yet begun, may use vacation, personal holidays and/or unpaid leave (sick pay may not be used.)