

Attention all Crafters!

Sign up for the **2023 Holiday Craft Fair**

Sponsored by the **Friends of the Waunakee Public Library**

Date: Saturday, November 18, 2023 Time: 9am – 3pm

Place: WAUNAKEE INTERMEDIATE SCHOOL - 6273 Woodland Drive, Waunakee, WI

Please note we are accepting booth applications for handcrafted and repurposed by hand items only (i.e. no party plans; no resale of Commercially Produced Items) Local, non-profit civic groups are exempt from this regulation. Thank you for your cooperation.

Booth locations and assignments may vary from year to year. Electric sites are limited, availability is not guaranteed—if your request cannot be honored, please indicate if you wish your registration returned*. Booths sell out quickly.

No canopies/tents!

Please complete both forms and mail with appropriate payment to:

Friends of Waunakee Public Library Holiday Craft Fair

201 N. Madison Street

Waunakee, WI 53597

Email questions to: wplcraftfair@gmail.com **Hilary Vlasak is the Vendor Coordinator. A confirmation email will be sent within 30 days after your application is received. Your check being cashed also confirms your spot in our event.**

Cancellations after November 1, 2023 forfeit full booth fee.

Your booth assignment, maps and additional information will be emailed about 2 weeks prior to the event.

Please make your selections below and mail this application along with the required Wisconsin Temporary Event Operator and Seller Form with your payment to the above address.

Booth Type	Fee	Qty.	Total \$
ELECTRIC FULL SIZE GYM BOOTH (minimum 8' x 10' or larger) *Return fee if booth location or electricity not available? YES / NO	\$55		
NON-ELECTRIC FULL SIZE GYM BOOTH - (minimum 8' x 10' or larger)	\$45		
ELECTRIC HALLWAY BOOTH (approx. 8.5' x 12') *Return fee if electricity not available? YES / NO	\$55		
NON-ELECTRIC HALLWAY BOOTH (approx. 8.5' x 12')	\$45		
Table Rental - \$15 each (6' x 2 1/2')	\$15ea		
Total \$ Enclosed - (Make checks payable to Friends of WPL)			

- Two chairs per booth will be provided unless otherwise specified.

Crafter Name	
Craft Business Name	
Address	
City, State, ZIP	
Phone Number	
Email address: (no hotmail.com please - gmail.com is free)	
Type of Crafts	

Please email wplcraftfair@gmail.com to be taken off this mailing list.

We request that all crafters donate an item with a retail value of \$10 or more to help raise funds for the Friends of the Waunakee Public Library. This will be used as part of a raffle on the day of the event. Feel free to bring a business card to include with this item!

Crafter Name and Business Name	
Booth Number(s) (Vendor Coordinator will fill out this section)	
Item Name (required)	
Brief Detailed Description	
Retail Value (required)	
40 word or less ad for your booth or business	