

**Waunakee Public Library
Library Board Meeting
Library Programming Room
Friday, October 14, 2016 7:45 a.m.**

Agendas may change prior to the commencement of the meeting. Please check the posting board at the entrance to the library.

Present: Annie Ballweg, Kristan Collins, Jean Elvekrog, Mike Ricker, Cindy Turner, and Erick Plumb, Incoming Director

Absent: Gary Herzberg, Geoff Vine and Brittany Gitzlaff, Interim Director

Guests: Luke Kobza, Cindy Kobza, and Lee Kobza

- I. Call to order:** Jean called the meeting to order at 7:50 a.m.
- II. Additions to agenda:** none
- III. Consent agenda:**
 - A. Approval of minutes from September 9, 19, 20, 23, 28, and 30, 2016 library board meetings- Moved to accept by Mike, second by Kristan. Carried.
 - B. Approval of bills- Moved to accept by Cindy, second by Annie. Carried.
 - C. 220 Fund revenues
 - D. Forever Fund report: Balance of 7/31/2016 - \$229,500.
 - E. 2017 Budget update: \$911,855. Proposed. Includes two new positions in preparation for new library; IT Specialist to begin April 2017 and Pre-Teen/Teen Librarian to begin July 2017.
- IV. Public Comment:** none
- V. Interim Director's Report:** Included
- VI. Old Business**
 - A. Alloy property update: Todd Schmidt- Jean read a transcript from Jeff Steiner at Ayres to Todd Schmidt. The 716 Investigation Report should be completed by October 12, 2016. Todd also reported a meeting with Randy Guttenberg, WCSD Superintendent, and an appraisal of the current library property of \$1.1 million.
 - B. Core Building Committee Report: Geoff – no report
 - C. Capital Campaign Committee Report: Annie – Reported combined memorial donations in honor of John Laubmeier in the amount of \$9,200 as well as a follow-up donation of \$1,000 towards the new library. Mike Grasee will continue as chair of the Campaign Committee.
 - D. Marketing Committee Report: Mike - no report. Mike drew attention to the Coding Initiative in Public Libraries during the second week in December. Staff members, Cindy and Elizabeth, are working towards planning two or three coding programs.
- VII. New Business**
 - A. Report on Strategic Plan Goal #1- Board concurred that 1.3.5 Activity 5 not be removed from the goals. The Board suggested that Erick, Cindy and Elizabeth continue cooperating with WHS Innovation Center/Fab Lab staff in recruiting teen tech volunteers.
 - B. Approve changes in Dane County Library Standards. The Standards were approved on a motion by Mike, second by Cindy. Carried.
 - C. Initial preparations for new library directors welcome event. Jean with a committee of Annie, Kristan , Cindy and library staff are planning this event

for Monday, November 28, 2016, 8:30 a.m. to 10:00 a.m. in the library programming room.

VIII. Adjourn: The meeting was adjourned at 8:40 a.m. on a motion by Jean, second by Kristan. Carried.

Next Library Board meeting: November 11, 2016 at 7:45 a.m.--programming room

Notice is hereby given that the Village Board may attend this meeting. No action will be taken by the Village Board at this meeting.

Respectfully submitted: Cynthia S. Turner, Trustee and Secretary

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or form should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin.