

Waunakee Public Library
Library Board Meeting
Library Programming Room
Friday, July 8, 2016 7:45 a.m.

Members present: Jean Elvekrog, Geoff Vine, Cynthia Turner, Gary Herzberg, Mike Ricker and Susan Hedrick, Director.

Members Excused: Annie Ballweg and Kristan Collins

Guest: Todd Schmidt, Village of Waunakee Administrator

- I. Call to order:** Jean Elvekrog, President, called the meeting to order at 7:47 AM
- II. Additions to agenda:** Minutes of 6.27.2016 Closed Session Board Meeting
- III. Consent agenda**
 - A. Herzberg moved and Turner seconded approval of minutes from June 10, 2016 library board meeting, minutes of June 27, 2016 Closed Session and consent agenda. Carried.
 - B. Financial Report approved on motion by Ricker and second by Vine.
 1. Bills submitted
 2. 220 Fund revenues
- IV. Public Comment:** None
- V. Update on Alloy property:** Todd Schmidt presented the current status of the Alloy Property in detail. Included was a possible timeline of steps by Dane County, Department of Justice, Village of Waunakee Board and Ayres Associates. The WPL Board noted the timeline and resultant changes to the Library Project Gantt Chart activities.
- VI. Director's Report:** The focus of discussion was the staffing increase in anticipation of a new building. Staffing costs will be evaluated by the Director, Core Building Committee, OPN architects, Caitlin Stene and Todd Schmidt with the goal of projecting staff needs and dollar costs at least through 2018. Susan is gathering job descriptions and staffing models from comparable sized municipalities and public libraries.
- VII. Old Business**
 - A. Core Building Committee Report: Geoff. No report. The Building Committee met with OPN following today's Board meeting.
 - B. Capital Campaign Committee Report: Annie. No report, postponed to August 2016.
 - C. Committee candidates to Geoff, Annie, Mike. No report. Item was postponed for a future Board meeting.
- VIII. New Business**
 - A. Preliminary 2017 Budget report. In addition to staffing projections, Susan noted the increase in programming for the 2017 budget. Since 2012, programs have increased by 38% and attendance by 34%. The library budget will be submitted to the Village at the end of July 2016 reflecting programming and the staff organizational structure.
- IX. Adjourn:** The meeting was adjourned on a motion by Herzberg and second by Ricker at 9:00 AM. Carried.

Next Library Board meeting: Friday, August 12, 2016 at 7:45 a.m. (Goal #5 Report)

Respectfully submitted. Cynthia Turner, Trustee and Secretary

Notice is hereby given that the Village Board may attend this meeting. No action will be taken by the Village Board at this meeting.

Any person who has a qualifying disability as defined by the Americans With Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or form should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin.